Manual for WebStore 2.0

https://Wstore.osgeurope.com/wstore/

TOKO-TON SENGEN
NEEDS & ECOLOGY & HEART
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OSG CORPORATION

Ver. 1005_Docs

Your ID and Pass

- Comany: XXX

- Mr. XXX

- Username : XXX@yyy.com

- Password : XXX

Contents

WStore Ver 1.0

1. Access to OSG's WStore
2. Stock Search in WStore Upgraded!
3. Log-in to WStore Upgraded!
4. WStore Menu-Bar With new features!
5. My Baskets
6. Invoices and Orders Upgraded!
7. Shipments
8. Back Orders Upgraded!
9. Discounts
10. Help

WStore Ver 2.0

11. Order Import New!
12. Data Extract New!
13. Favorites New!

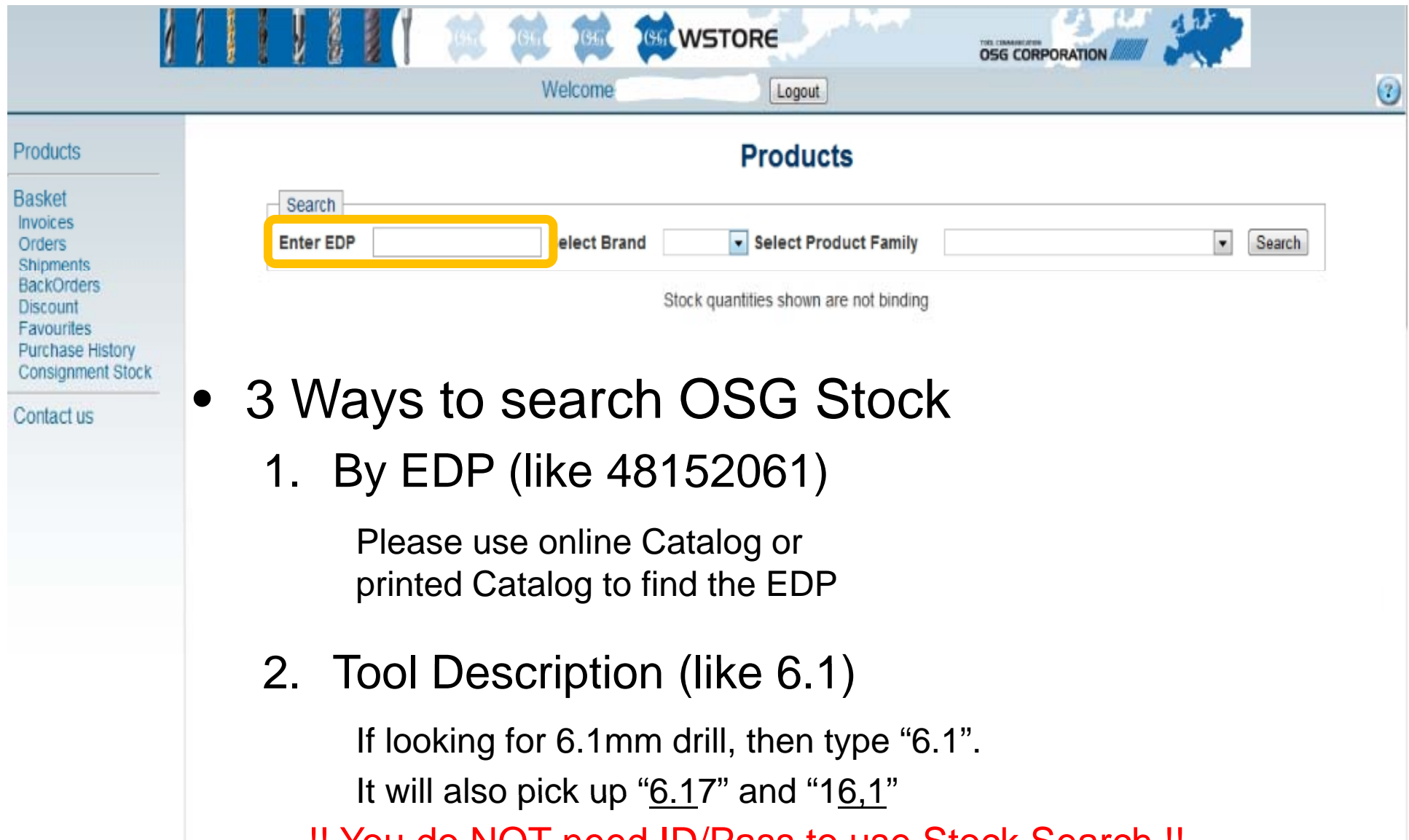# 1, Access to OSG's WebStore

- Accessing the below URL
  https://wstore.osgeurope.com/wstore/

- or Clicking either of the buttons (see below)
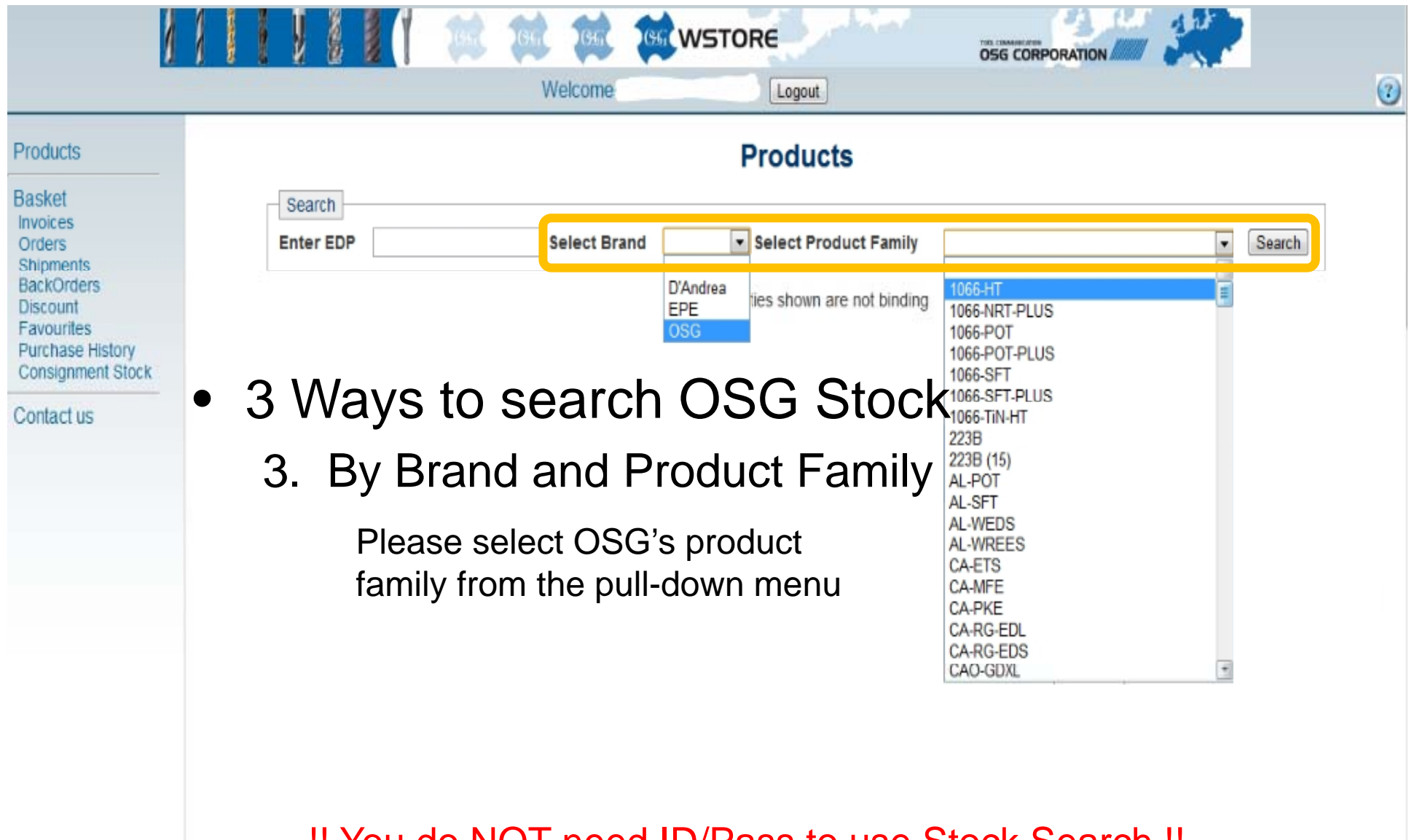
2, Stock Search in WebStore

- 3 Ways to search OSG Stock
  1. By EDP (like 48152061)

     Please use online Catalog or printed Catalog to find the EDP

  2. Tool Description (like 6.1)

     If looking for 6.1mm drill, then type "6.1".

     It will also pick up "6.17" and "16,1"

!! You do NOT need ID/Pass to use Stock Search !!

1

2, Stock Search in WebStore

- 3 Ways to search OSG Stock

  3. By Brand and Product Family

  Please select OSG's product family from the pull-down menu

!! You do NOT need ID/Pass to use Stock Search !!

3a, Log-in to WebStore
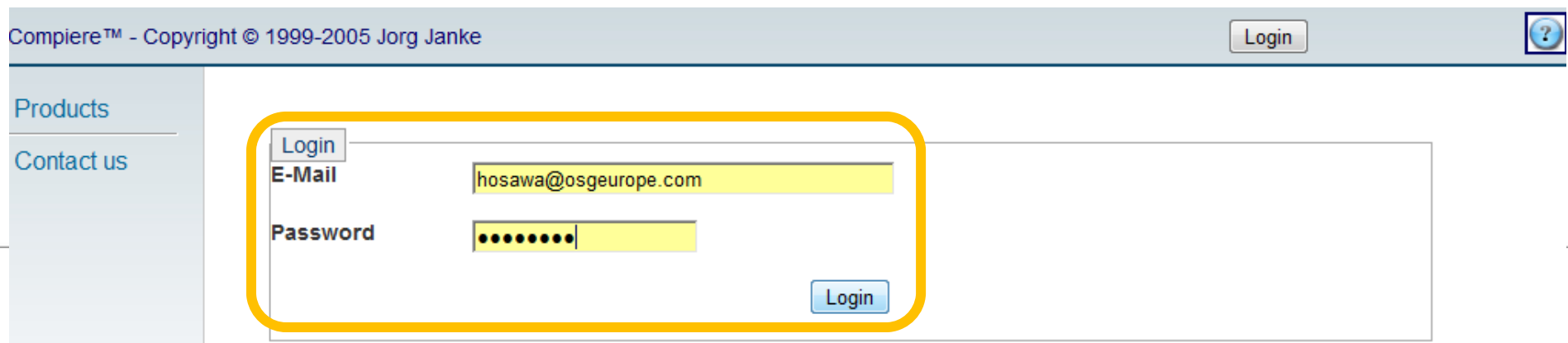
- Click "Login"

- Key-in your ID/Pass issued by your local OSG

3b, Your New Login Page

Upgraded!

WStore Navigation Menu

Product Search to check stock and place into Basket

WSTORE

Welcome _____ Logout

Products

Basket
Invoices
Orders
Shipments
BackOrders
Discount
Favourites
Purchase History
Consignment Stock

Contact us

Products

Search

Enter EDP [_____] Select Brand [___ ▼] Select Product Family [_____ ▼] Search

Stock quantities shown are not binding

Purchase history

Products	EDP	Description	List Price EUR	Disc.	Net Price EUR	Qty	Resplenishment Delay	Basket	Add and Remove Favorites
	48148083	D 8,3 d10 FTO-GDN	93.7					1	
	48148104	D 10,4 d12 FTO-GDN	126.						
	8566032	D 3,2 FTO-GDN	60.2						
	8575250	D 2,5 FS-GDS	58.50			13		1 Add	Add

Purchase History is new and is displayed by default to quicken your search. Most frequently ordered items are shown from the top.

Upgraded!

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4, WebStore Menu-Bar

WSTORE

OSG CORPORATION

Welcome [Logout]

Products

Products — go to Stock Search

Basket — shows what is in the cart when you are logged in

Invoices — shows the details of issued *Invoices*

Orders — shows the history of your *Orders*

Shipments — shows the details of delivery and delivery notes

BackOrders — shows current *Back Order* information
  - call-offs are recorded with original date
  - under-shipped orders may still exist

Discount — shows your current *Discount* schema with OSG

Favourites — displays the list of those selected as *Favorites*

Purchase History — displays the list of previously purchased items in *Purchase History*

Consignment Stock — shows contents of *Consignment Stock* if agreed with OSG

Contact us — shows *Contact* details of OSG

━━━ New Feature
━━━ Upgraded Feature

5, Basket

Orders are placed by using *Basket*

5, Basket – Step 1: Selecting Tools

Find items you would like to purchase by the use of *Search* of EDP or Product Family.

Click *Search*

Products

Basket
Invoices
Orders
Shipments
BackOrders
Discount

Contact us

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Search

Enter EDP [   ]   **Select Product Family** [▼] [Search]

Stock quantities shown are not binding

Products	EDP	Description	List Price EUR	Disc.	Net Price EUR	Qty	Resplenishment Delay	
	8623052	D 5,2x15D TDXL	42.30			5		1 [Add]

Current Stock QTY

Type your required QTY

Click *Add* to add to your basket

5, Basket – Step 2: Confirming QTY

Click *Back* to go back to Tool Search module and continue shopping

Basket

Products	List Price EUR	Discount	Net Price EUR	Quantity	Total Price EUR
8623052 OSG D 5,2x15D TDXL	42.30			2 [Update] [Delete]	
Items : 1					

[Back]

[Confirm your Order]

You can either change QTY by typing new QTY and clicking *Update* or *Delete* entirely

Click *Confirm your Order* to complete your order

5, Basket – Step 3a: Shipping Info

Feel free to type in your internal *Order Reference* or *Remarks* to keep track. This will appear on your order confirmation, shipment advice and invoice.

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Products

Basket
Invoices
Orders
Shipments
BackOrders
Discount

Contact us

Shipments

Order confirmation

Order Reference [   ]

Remarks [   ]

Carrier [UPS Express (BE) ▼]

UPS Express (BE)
UPS Express Saver (BE)
UPS Standard (BE)
UPS Express Plus

Name [   ]ccount

Tel Nr [   ]

Fax Nr [   ]

☐ New Address

Bekolarra 4 01010 VITORIA-GASTEIZ Spain

Click here for Drop Shipment. See next page.

OR

You may also select the type of shipment.
UPS Express
UPS Express Saver
UPS Standard
UPS Express Plus

Click here to *Confirm* your order…

1. The conditions of sale hereafter are a   of purchase of the
   modification proposed by the parties must

2. The order doesn't bind the vendor until   nai The sold goods w
   property of the vendor, as long as the price

                            y wi not result in any damages, indemnity or penalty for the vendor. The delivery ti

Click here to agree to OSG's Sales Conditions

☐ Terms & conditions accepted

[Confirm]

5, Basket - Step 3b: Drop Shipment

By clicking here, the below fields will appear

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Welcome Isidoro Alcaraz - Webstore account   Logout

05 Jorg Janke

Products

Shipments

Basket
Invoices
Orders
Shipments
BackOrders
Discount

Contact us

☑ New Address
Company

Address

City

ZIP

State

Please type in your preferred shipment address. Tools will be sent to this address and Invoice will be sent to you.

Country
Spain

SALES CONDITIONS

1. The conditions of sale hereafter are appli ns of purchase of the customer.Any modification proposed by the parties must be

Click here to _Confirm_ your order

2. The order doesn't bind the vendor until a c e-mai.The sold goods will remain the property of the vendor, as long as the price has not have entirely been paid.
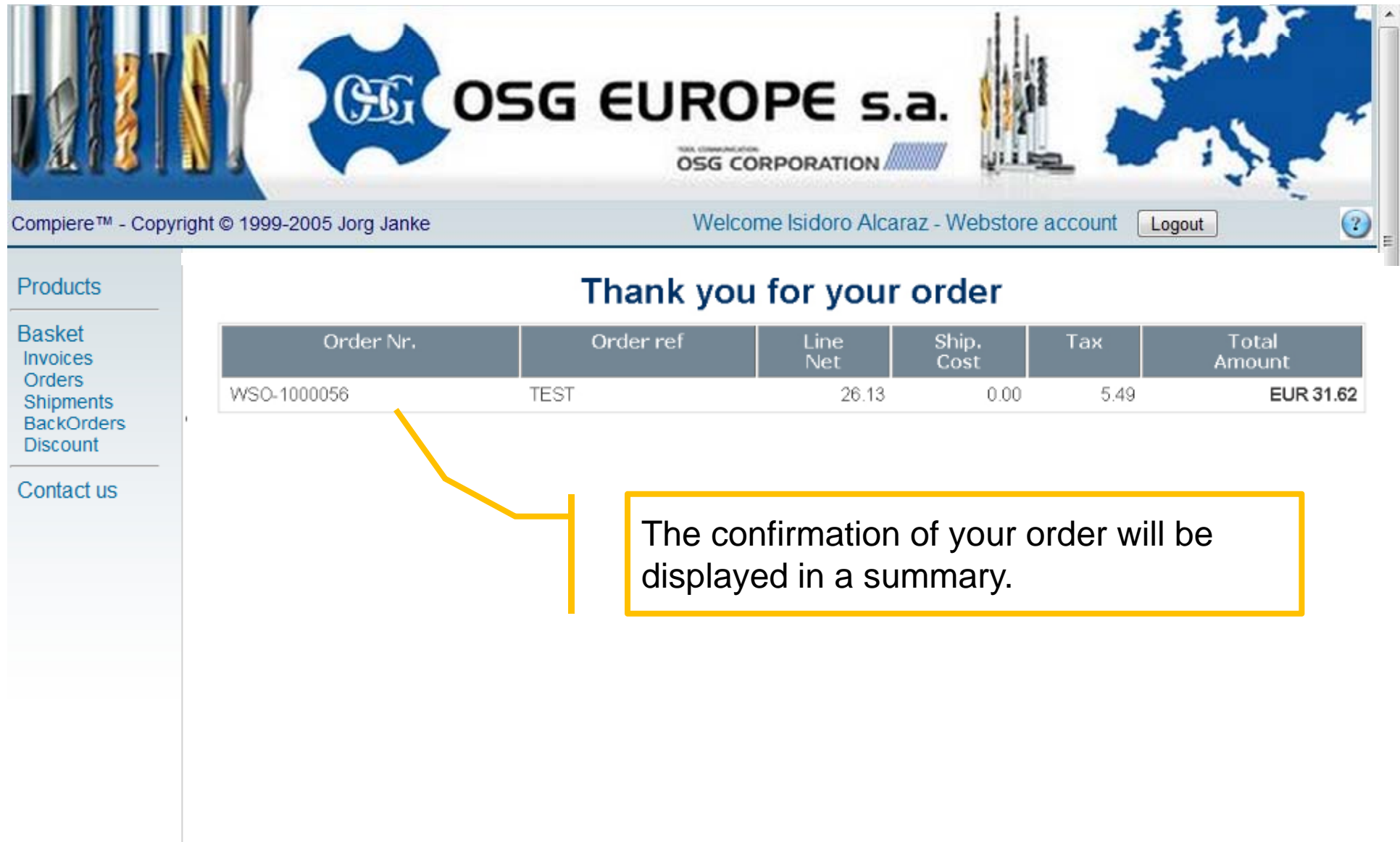
 not result in any damages, indemnity or penalty for the vendr.The delivery times are given

Click here to agree to OSG's Sales Conditions

☐ Terms & conditions accepted

Confirm

5, Basket - Step 4: Order Confirmation

The confirmation of your order will be displayed in a summary.

6. Invoices and Orders

Upgraded!

shows the details of your *Invoices* and *Orders* in a chronological order

How to navigate through the functions of *Invoices* and *Orders* is the same.

6. Invoices and Orders

Upgraded!

Clicking in the field will display a calendar. Refine your search by selecting *Date from*

…and *Date to* and click *Search*

6. Invoices and Orders

Upgraded!

6. Invoices and C...

OSG EUROPE s.a.
OSG CORPORATION

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Products

Basket
Invoices
Orders
Shipments
BackOrders
Discount

Contact us

Order Details SO-81514

Order Ref	P.O. Ref	Description	Status	Date	Total VAT Excl.	Total VAT Incl.
SO-81514	6300120		Completed	Jan 19, 2010	EUR 1,099.50	EUR 1,099.50

Lines

Line	Product & Description	Qty. Ord.	Qty. Del.	Qty. Inv.	Qty. Res.	Unit Price	Line Net	Prom. Date	Wish Date	Shp.
10	8566030 OSG D 3 FTO-GDN	20	0	0	20			Jan 19, 2010		Info
20	8568905 OSG D 5,03 FTO-PLT	10	0	0	10			Jan 19, 2010		Info
30	61610 OS							Jan 19, 2010		Info
40	8655500							Jan 19, 2010		Info
50	3020051							Jan 19, 2010		Info
60	8599037 OSG D 3.7 VPH-GDS	2	0	0	2			Jan 19, 2010		Info

Clicking Order Nr will show Order detail on your Web Browser

Clicking "Info" here will reveal shipment details

Products

Basket
Invoices
Orders
Shipments
BackOrders
Discount
Favourites
Purchase History
Consignment Stock

Contact us

Order Nr	Your Ref. N°			
WSO-1001784	2011.0854			
WSO-1001783	2011.0853	Completed	07-04-2011	
WSO-1001782	2011.0852	Completed	07-04-2011	912.60
SO-124013				0.00
WSO-1001775	2011.0			181.60
WSO-1001771	2011.0			14.82
WSO-1001770	2011.0			
WSO-1001769	2011.0			
WSO-1001768	2011.0			
WSO-1001767	2011.0			

267.30   267.30
912.60
181.60
14.82

OSG Belgium
Avenue Lavoisier, 1
1300
WAVRE
Belgium

OSG-COMAHER SL
Bekolarra 4
E-01010 VITORIA-GASTEIZ
Spain

Order Confirmation

01/19/2010

Order No :   SO-81514
Customer No :   1002238
Supplier :   OSG Belgium
Page :   1 of 1

Your Reference no :   6300120
Your contact :   Paco Cases – Webstore account

Fax No :

OSG Belgium Contact person
Customer Service Catherine Van Pachterbeke
Direct Call 003210230549
E-Mail cvp@osgeurope.com
Salesperson Agents Européens
Telephone :

Clicking PDF will allow you to print or download the selected order confirmation.

Pos. Description	Discount %	QTY	Amt	Total
1.0 Delivery Note: SHP-545471 - 01/19/2010				
2.0 69716268 OSG MF 6x1 V-NRT-B DIN 374 Doc No SO-81444 Ref 6300119 Line No 10				
3.0 48029230 OSG MF 20x1,5 Z-SFT DIN 374 Doc No SO-81444 Ref 6300119 Line No 20				
4.0 80616968 OSG M 10x1,5 Z-SFT DIN 376 Doc No SO-81444 Ref 6300119 Line No 30				
5.0 8594044 OSG D 4,4 V-SDR 12 missing pos available week 04 Doc No SO-81444 Ref 6300119 Line No 50				
6.0 4832006011 HYPRO-CARB D 6xR0,5 HYP-CR-HI-WEMS Doc No SO-81444 Ref 6300119 Line No 60				
7.0 8566070 OSG D 7 FTO-GDN Doc No SO-81444 Ref 6300119 Line No 70				
8.0 48017472 OSG UNJF 1/4x28 H-HL-SFT DIN2182 Doc No SO-81444 Ref 6300119 Line No 80				
9.0 3111912 OSG R 0,9x12x4 WXL-LN-EBD Doc No SO-81444 Ref 6300119 Line No 90				

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7, Shipments

shows the details of Shipments

7, Shipments

Invoice Details AR-710938-BE

Invoice No	Description	Date	Total VAT Excl.	Total VAT Incl.	Status	PDF
AR-710938-BE		Jan 20, 2010	EUR 1,262.39	EUR 1,262.39		

Lines

Line	Product & Description	Qty.	Unit Price	Total Net	Order Ref.
1	Delivery Note: SHP-645471 - 01/19/2010	0			
2	69716268 OSG MF 8x1 V-NRT-B DIN 374	1			SO-81444
3	48029230 OSG MF 20x1,5 Z-SFT DIN 374	3			SO-81444
4	80616968 OSG M 10x1,5 Z-SFT DIN 376	3			SO-81444
5	12 missing pcs available week 04 8594044 OSG D 4,4 V-SDR	6			SO-81444
6	4832006011 HYPRO-CARB D 6xR0,5 HYP-CR-HI-WEMS	2			SO-81444
7	8566070 OSG D 7 FTO-GDN	2			SO-81444
8	48017472 OSG UNJF 1/4x28 H-HL-SFT DIN2182	2			SO-81444

https://wstore.osgeurope.com/wstore/login...

Shipments

Document nr	Status		Invoice Nr	
SHP-645269	Completed	Ja...	AR-710935-BE	
	...ted	Jan 19, 2010	1000887 (0.0 kg)	AR-710936-BE
	...ted	Jan 19, 2010	-	AR-710934-BE
	...ted	Jan 19, 2010	1000887 (0.0 kg) 1Z8123W96648106381 (3.0 kg)	AR-710937-BE
		19, 2010	-	AR-710938-BE
		18, 2010	1Z8123W9664656927	
		15, 2010	1Z8123W9664898003	
		14, 2010	1000847 (0.0 kg) 1Z8123W9664720590	
		13, 2010	1Z8123W9664777188	

Clicking items in Invoice Nr will give you invoice detail

Clicking on items in "Parcells" with weight will jump directly to UPS tracking website

Clicking PDF will allow you to print or download the selected order confirmation.

8. Back Orders

Upgraded!

shows the details of your Back Orders

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Products

Basket
Invoices
Orders
Shipments
BackOrders
Discount

Contact us

BackOrders

Order	Line	Product & Description	Qty. Ord.	Qty. Del.	Qty. Inv.	Qty. Res.	Unit Price	Line Net	Delivery Date	New Date	Shp.
SO-76203	20	48003149 OSG M 5x0,8 V-NRT-B 6GX DIN 371	30	0	0	30			Nov 10, 2009		Info
SO-76335	40	48003149 OSG M 5x0,8 V-NRT-B 6GX DIN 371	20	2	2	18			Nov 17, 2009		Info
76									Nov 13, 2009	Dec 1, 2009	Info
78									Dec 7, 2009		Info
79									Dec 10, 2009		Info
79									Dec 22, 2009		Info
SO-80122	320	48003155 OSG M 6x1 V-NRT-B 6GX DIN 371	150	0	0	150			Jan 4, 2010		Info
SO-80672	10	3010515 OSG D 1,5 WX-EDS	13	0	0	13			Jan 11, 2010		Info
SO-		48149051 OSG D 5,1x10D							Jan 13,		

These dates are highly reliable, but are subject to change. When the dates are changed, you will see them in *New Date* column.

9, Discount

shows your current discount schema with OSG

10, Help

You will be able to download our Manual in PPT.

11, Order Import

You can now save time and import your order details with a few clicks of your mouse. Here are the steps:

1. Go to Basket and download the importing form
2. Copy/Paste the EDP and corresponding QTY to the importing form
3. Save importing form
4. Select the saved form via WStore browser
5. After uploading, the imported data will show up
6. Double check the contents
7. Click on Confirm

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11, Order Import

Click on the ⊕ to start the importing procedure

This is your Basket

11, Order Import

Empty Importing Form   Importing Form with Contents

Before   After

Be sure to save onto your computer

Click on the XLS image to download

Copy Right OSG Corp. 2011

11, Order Import

Basket

Fill your basket from XLS

the xls template File

Click here to select your saved file

Upload your xls File with your baske [ファイルを選択] PO 30052011.xls [Upload]

Nothing found to display.

Click *Upload* to complete the process

Items :   EUR

[Back]   [Confirm your Order]

When WStore is ready to upload, the file name will appear here

New! 11, Order Import

Double check the contents and click *Confirm you order.*

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12, Data Extract

- If you need any data from the WStore, it can be extracted by either XLS or XML.
  Any page with Export options: xls ‹› XML is subject to data extraction.

- If you need to extract *Purchase History*…

New! 12, Data Extract

Scroll down the page until you see this

Click on either XLS or XML and data download will start

12, Data Extract

- XLS or XML is downloaded.
Pages with Export options: xls | ‹› XML   all have the
Data Extract function.
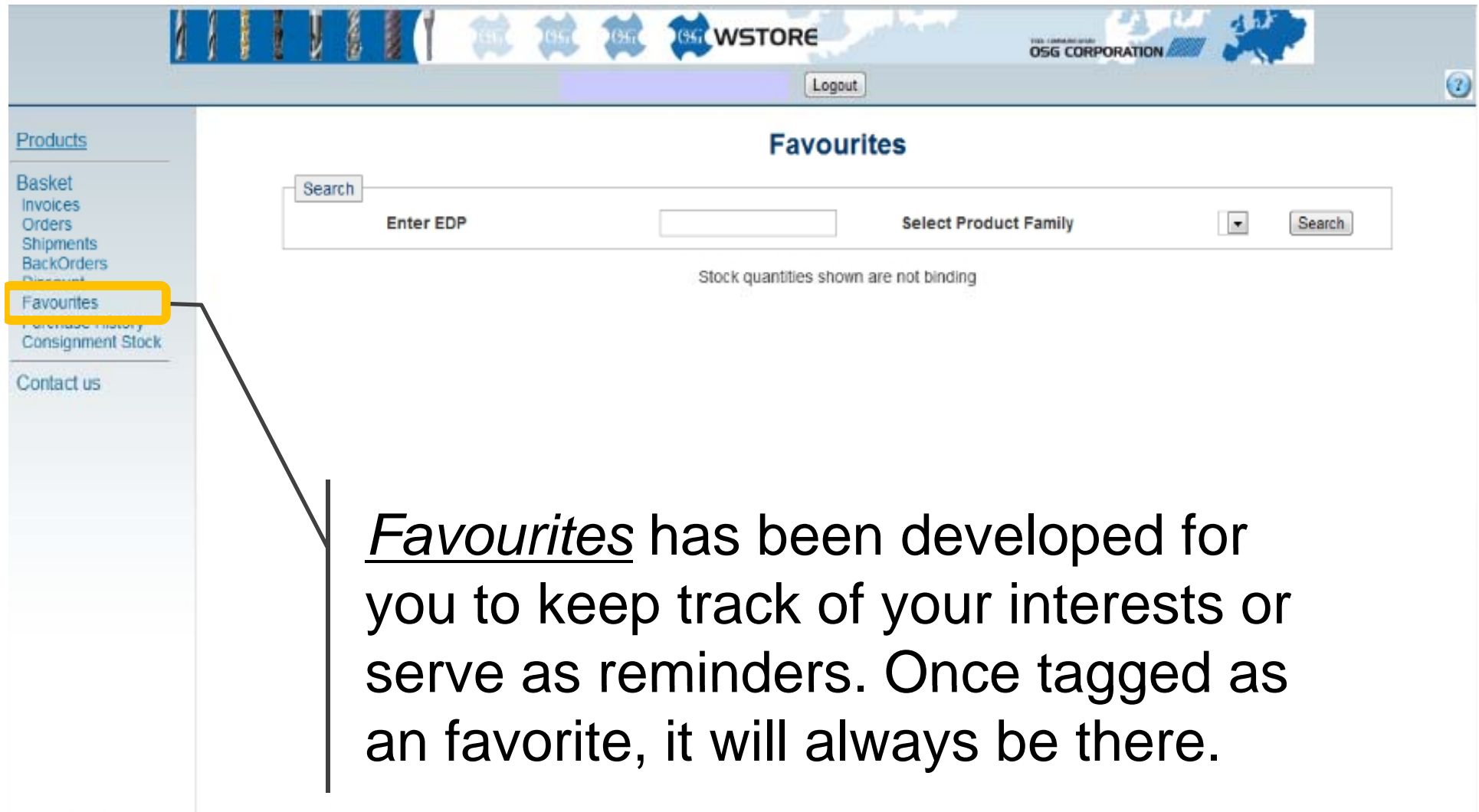
Sample XLS

	A	B	C	D	E	F	G
1	8575200	D 2 FS-GD:	58.5			17	
2	48149030	D 3 WDO-	93.3			113	
3	48149038	D 3,8 WDC	95			19	
4	48149046	D 4,6 WDC	107.3			24	
5	48149100	D 10 WDC	146			13	
6	48149102	D 10,2 WD	186.7			9	
7	48149105	D 10,5 WD	186.7			5	
8	8568130	D 3x15D F	178.6			0	
9	8568160	D 6x15D F	222.2			8	
10	8568185	D 8,5x15D	307.1			7	
11	3300185	D 1,85 WX	25.6			35	
12	3300200	D 2 WX-M	25.6			101	
13	3300205	D 2,05 WX	33.3			49	
14	3300220	D 2,2 WX-I	27.6			35	
15	3300245	D 2,45 WX	33.3			117	
16	3300285	D 2,85 WX	33.3			5	
17	8560400	D 4 SH-DR	66.4			22	
18	8593020	D 2 VP-GD	14.4			123	
19	8593027	D 2,7 VP-C	16.9			5	
20	8599020	D 2 VPH-G	11.3			103	
21							

Sample XML

```
▼<table>
  ▼<row>
     <column>8575200</column>
     <column>D 2 FS-GDS</column>
     <column> 58.50</column>
     <column>        </column>
     <column>        </column>
     <column>17</column>
     <column/>
  </row>
  ▼<row>
     <column>48149030</column>
     <column>D 3 WDO-10D</column>
     <column> 93.30</column>
     <column>        </column>
     <column>        </column>
     <column>113</column>
     <column/>
  </row>
  ▼<row>
     <column>48149038</column>
     <column>D 3,8 WDO-10D</column>
     <column> 95.00</column>
     <column>        </column>
     <column>        </column>
     <column>19</column>
     <column/>
  </row>
  ▼<row>
     <column>48149046</column>
     <column>D 4,6 WDO-10D</column>
     <column> 107.30</column>
     <column>        </column>
     <column>        </column>
     <column>24</column>
     <column/>
  </row>
```

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13, Favorites

Favourites has been developed for you to keep track of your interests or serve as reminders. Once tagged as an favorite, it will always be there.

^New! 13, Favourites

All you need to do is to click _Add_ and the item will be filed in _Favourites_.

13, Favourites

Item selected is now in *Favourites*. It will remain there until you click on *Remove*. Once you find an item of your interest, you will never lose track.

Thank you for your attention.

Please make the best use out of our WebStore. Our goal is to provide the best Customer Satisfaction not only with our tool performance, but also with customer service.

Please feel free to let us know how we can improve your experience with OSG.

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